



Report of the North East Area Manager

North East (Inner) Area Committee

Date: 5th February 2007

Subject: Funding Advice & K-Fund 2006/7 Progress Report

Electoral Wards Affected:
Chapel Allerton
Moortown
Roundhay

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The Grants & Funding Advice Officer covering the Chapel Allerton, Moortown and Roundhay Wards, has had some success generating a client list and providing funding advice as well as administering the Inner NE K-Fund. By far the greatest call on the Officer time is spent assisting with development planning with groups needing to change the way they operate in order to attract local funding through the commissioning of services as well as external funding from trusts and charities.

The Officer has so far assisted in levering £48,500 of funding for local groups and £6,000 of donations, in addition to distributing £37,850 of K-Funds to 11 groups. In the current period, of 50 active clients generating 109 separate meetings, 15 originate from the Chapel Allerton ward, 2 from Moortown, 4 from Roundhay and 31 straddle two or more wards or have a citywide brief. Plans are in place to generate additional clients in the Moortown and Roundhay wards over the next period.

Purpose of Report

1. This report provides members with an update on the progress of the work of the Grants & Funding Advice Officer in the Chapel Allerton, Moortown and Roundhay wards, and the distribution of 3rd round K-Funding in the inner Chapel Allerton ward

Background Information

2. The Area Committee has allocated funding for a three-day a week post to provide grants and funding advice to voluntary organisations in the Chapel Allerton, Moortown and Roundhay wards.
3. The Area Committee with ERDF contributions, has also allocated grant funding of £60,000 during the 2006/7 period to help 'connect communities to the economy' benefiting organisations in the inner Chapel Allerton ward area.
4. This report provides Members with details of groups receiving grant and funding advice and groups receiving K-Funding in its 3rd round.

Grants & Funding Advice

5. The Grants & Funding Advice Officer has been in post since 10th February 2006 employed on an 18 month contract for 3-days a week and covering the Chapel Allerton, Moortown and Roundhay wards.
6. The North East Area Committee funded post is targeted at voluntary sector organisations seeking funding, business sustainability and social enterprise advice, and advice on accessing the local authority's new funding arrangements during the transitional period 2005/7.
7. Of 133 eligible enquiries from the 3 wards, excluding non-eligible enquiries or enquiries that required little follow-up, groups claiming beneficiary areas of 2 or more wards have generated the greatest number of enquiries and call on Officer time. Currently, the Officer's active caseload of 50 breaks down by beneficiary wards as follows:

No of Groups	Beneficiary Wards
15	Chapel Allerton
2	Moortown
4	Roundhay
30	2 or more Wards
1	Citywide

For a breakdown and more detail on groups receiving Officer support, please see Appendix 1 – Grants & Funding Advice Client Digest, attached.

8. In order to generate more clients in the Moortown and Roundhay wards, the Officer wrote to listed organisations and groups in these areas in December 2006, asking about their fundraising needs for the 2007/8 period (see Appendix 2 - Letter Copy). To date the Officer has received no replies.
9. Support provided to clients by the Officer is broken down into the following elements:

Support Element	Values
Sponsorships/Donations-in	£6,000
Successful Grant-in	£48,500
K-Fund-out	£37,850
Budgets provided	5
Development Statements	6
Survey Brief	1
Consultant's Briefs	2
Social Enterprise Referrals	13
Policies	37
Constitutions	3

10. Additionally, Since October the Officer has been providing all registered client groups with a monthly Funding Digest generated from information provided by the *Funding Insight Newsletter* produced by www.grantsonline.org.uk. It is hope to form these groups into a network around mutual funding issues, synergies and partnerships.
11. The Officer has also facilitated the development of a network of newsprint media groups: 4 Chapeltown based newspaper / magazine groups have formed an alliance to generate synergies around journalism, graphics and typesetting, photography, printing, advertising, distribution and training in newsprint media. The alliance hopes to register as a social enterprise separate from the ownership of individual papers and magazines, and to increase coverage to all NE wards.
12. The Officer has completed a survey of organisations and groups that have been in contact with the service. Of 56 survey forms sent out, 20 completed forms were returned. Analysis of returns can be found at Appendix 3 – Grants & Funding Advice Client Survey Returns
13. Much of the Officer's time is taken up assisting organisations to business plan and produce development statements to aid fundraising. This is often a long drawn out process requiring organisational management committee approvals at the various planning stages.
14. The Officer has signposted a number of organisations to specialist advisors, in particular to Wajid Hussain and Tracy Nicholl at the Sustainable Futures unit for social enterprise advice, and to Martin Dawson at Resourcing the Community(RtC) for specialist business planning and fundraising assistance.

The K-Fund

15. The 4th and final K-Fund round deadline is 4pm on 10th March 2007, with the K-Fund Panel sitting in the last week in March.
16. Organisations applying for K-Funding must meet one or more criteria around creating a new group, enabling sustainability, enabling social enterprise, getting people into work, benefiting the local area and/or improving the quality of life for local residents.
17. Over the 3 K-Fund rounds since April 2006, the Panel has awarded 11 groups and organisations a total of £37,850.
18. Groups granted K-funding can be identified under the column 'Current Outcome(s)' in Appendix 1 – Grants & Funding Advice Client Digest, attached.

Recommendations

19. The Area Committee is requested to note the contents of this report.

Appendix 1 – Grants & Funding Advice Client Digest¹

1.	Group / Organisation Milun Women's Centre Status Charity Company Primary Activity Centre based Asian women's support Wards Covered Chapel Allerton, Gipton & Harehills	No of Mtgs 8	Assistance Requested <ul style="list-style-type: none"> <input type="checkbox"/> Sustainability training / development <input type="checkbox"/> Governance training / development <input type="checkbox"/> Office development 	Assistance Provided <ol style="list-style-type: none"> 1. Business advice 2. Development statement 3. Development budget 4. Draft vacancy adverts 5. K-Fund application assistance 6. Other fundraising 7. <i>Ongoing support</i> 	Current Outcome(s) <ol style="list-style-type: none"> i. £6,000 donations ii. £48,000 LCC Grant iii. K-Fund grant: £2,657 6-Mths Monitoring: May07
2.	Group / Organisation Leeds Black Elders Assn. Status Charity Company Primary Activity Elderly welfare support Wards Covered All	No of Mtgs 2	Assistance Requested <ul style="list-style-type: none"> <input type="checkbox"/> Fundraising for 3 posts from December06 	Assistance Provided <ol style="list-style-type: none"> 1. Business planning 2. Monthly funding digests 	Current Outcome(s) <ol style="list-style-type: none"> i. <i>Awaiting sight of business plan</i>
3.	Group / Organisation LS7 RESULTS Status Constituted volunteer group Primary Activity Training young people for careers in theatre Wards Covered Chapel Allerton & Roundhay	No of Mtgs 2	Assistance Requested <ul style="list-style-type: none"> <input type="checkbox"/> Form new resource partners <input type="checkbox"/> Explore social enterprise options <input type="checkbox"/> Develop committee skills <input type="checkbox"/> Develop volunteer skills <input type="checkbox"/> Create industry support network 	Assistance Provided <ol style="list-style-type: none"> 1. Development statement template 2. Budgeting 3. K-Fund application assistance 4. Referral to Sustainable Futures: Social Enterprise 5. <i>Ongoing support</i> 	Current Outcome(s) <ol style="list-style-type: none"> i. K-Fund grant: £3,338 6-Mths Monitoring: Jan07

¹ Please note, this figure does not include one-off meetings with groups that have not developed into cases.

4.	<p>Group / Organisation Leeds Young Authors</p> <p>Status Constituted volunteer group</p> <p>Primary Activity Training young people for careers in writing</p> <p>Wards Covered Chapel Allerton & Roundhay</p>	<p>No of Mtgs 4</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Business planning & development <input type="checkbox"/> Organisational structure review <input type="checkbox"/> Programme / curriculum review <input type="checkbox"/> Assess real / potential incomes <input type="checkbox"/> Explore social enterprise options <input type="checkbox"/> Develop organisational communications 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. K-Fund application assistance 2. Referral to Sustainable Futures: Social Enterprise 3. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <p>i. K-Fund grant: £3,900</p> <p>6-Mths Monitoring: Jan07</p>
5.	<p>Group / Organisation Vietnamese Elderly Group</p> <p>Status Constituted voluntary group</p> <p>Primary Activity Elderly welfare support</p> <p>Wards Covered All</p>	<p>No of Mtgs 2</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Relocation advice <input type="checkbox"/> Sustainability funding <input type="checkbox"/> Development funding 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Referral to Button Hill Community Centre. 2. K-Fund application assistance 3. Fell Good Factor referral 4. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <p>i. Unsuccessful K-Fund application</p>
6.	<p>Group / Organisation PROJECT 7</p> <p>Status Constituted volunteer group</p> <p>Primary Activity Club based social & leisure activities, and education, training, employment advice / assistance to young people</p> <p>Wards Covered Chapel Allerton & Roundhay</p>	<p>No of Mtgs 4</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Management committee training <input type="checkbox"/> Develop Volunteer's Fund <input type="checkbox"/> PR Communications development 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. K-Fund application assistance 2. Constitution draft 3. AGM & Management Committee papers: templates 4. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <p>i. K-Fund grant: £2,900</p> <p>6-Mths Monitoring: Jan07</p>

7.	Group / Organisation Meanwood Youth Group Status Steering Group Primary Activity Youth Work Wards Covered Moortown & Chapel Allerton	No of Mtgs 2	Assistance Requested <input type="checkbox"/> Needs survey advice <input type="checkbox"/> Funding advice	Assistance Provided 1. Draft survey brief 2. <i>Ongoing support</i>	Current Outcome(s)
8.	Group / Organisation Leeds Giving Voice Status Constituted Voluntary group Primary Activity Wellbeing Wards Covered Chapel Allerton	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Funding <input type="checkbox"/> Legal structures advice	Assistance Provided 3. K-Fund application assistance 4. Referral to Sustainable Futures: Social Enterprise 5. Funding digests 6. <i>Ongoing support</i>	Current Outcome(s) i. Unsuccessful K-Fund application
9.	Group / Organisation MAE Care Status Charity Company Primary Activity Elderly welfare support Wards Covered Alwoodley & Moortown	No of Mtgs 1	Assistance Requested <input type="checkbox"/> 06/07 fundraising of £130k+	Assistance Provided 1. Funding digests 2. <i>Ongoing support</i>	Current Outcome(s)
10.	Group / Organisation Roundhay CARE Status Registered Charity Primary Activity Elderly welfare support Wards Covered Roundhay	No of Mtgs 2	Assistance Requested <input type="checkbox"/> Business planning <input type="checkbox"/> Office policies <input type="checkbox"/> Fundraising £1,500pa	Assistance Provided 1. Development Statement proforma 2. Business planning 3. Office policies x5 4. <i>Ongoing support</i>	Current Outcome(s)

11.	Group / Organisation St Kitts & Nevis Association Status Constituted group Primary Activity St Kitts/Nevis welfare support Wards Covered All	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Feasibility study funding	Assistance Provided 1. K-Fund application assistance 2. <i>Ongoing support</i>	Current Outcome(s) i. Unsuccessful K-Fund application
12.	Group / Organisation Oasis Community Project Status Constituted group Primary Activity Women's Self-help Wards Covered Chapel Allerton	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Constitution review <input type="checkbox"/> Equal Opportunities Statement <input type="checkbox"/> Development Statement <input type="checkbox"/> CRB Signposting <input type="checkbox"/> Enterprise Rehearsal Advice <input type="checkbox"/> Funding	Assistance Provided 1. Referred to Sustainable Futures: Social Enterprise Unit 2. <i>Ongoing support</i>	Current Outcome(s)
13.	Group / Organisation Beechtree Steiner Initiative Status Charity Company Primary Activity Childrens education Wards Covered All	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Relocation advice <input type="checkbox"/> Development feasibility funding	Assistance Provided 1. K-Fund application assistance 2. <i>Ongoing support</i>	Current Outcome(s) i. Unsuccessful K-Fund application
14.	Group / Organisation Urban Construction Initiative Status tbc Primary Activity Construction training Wards Covered All	No of Mtgs 4	Assistance Requested <input type="checkbox"/> Start-up funding <input type="checkbox"/> Development advice <input type="checkbox"/> Legal structure advice	Assistance Provided 1. Development advice 2. Referred to Sustainable Futures: Social Enterprise Unit 3. K-Fund application assistance 4. <i>Ongoing support</i>	Current Outcome(s) i. K-Fund application pending

15.	Group / Organisation Northside Music Status Company Ltd by Guarantee Primary Activity Music production Wards Covered All	No of Mtgs 2	Assistance Requested <input type="checkbox"/> 12 month funding <input type="checkbox"/> Business plan review <input type="checkbox"/> Audit rationalisation	Assistance Provided 1. Referred to planning consultant 2. Referred to Independent Examiners 3. <i>Ongoing support</i>	Current Outcome(s) i. Business plan reviewed
16.	Group / Organisation Radio Asian FEVER Status Social Enterprise Primary Activity Community Radio Wards Covered Gipton, Harehills & Chapel Allerton	No of Mtgs 3	Assistance Requested <input type="checkbox"/> Phased development funding <input type="checkbox"/> Office Policies	Assistance Provided 1. Referred to Sustainable Futures: Social Enterprise Unit 2. Draft office policies	Current Outcome(s) i. (non-eligible O ₂ area) ii. 15 Policies
17.	Group / Organisation Yorkshire Amateur FC Status tbc Primary Activity Football Wards Covered All	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Funding	Assistance Provided 1. Small & Large Wellbeing Fund Packs 2. <i>Ongoing support</i>	Current Outcome(s)
18.	Group / Organisation Two Hills Project Status Charity Company Primary Activity Youth work Wards Covered Chapel Allerton & Moortown	No of Mtgs 3	Assistance Requested <input type="checkbox"/> 3yr Funding <input type="checkbox"/> Business planning	Assistance Provided 1. Referred to RtC business planning advisors 2. <i>Ongoing support</i>	Current Outcome(s) i. Business Plan

19	Group / Organisation New World Steel Orchestra Status Constituted Group Primary Activity Steel pan education Wards Covered All	No of Mtgs 3	Assistance Requested <input type="checkbox"/> Temporary relocation <input type="checkbox"/> Premises extension funding <input type="checkbox"/> Legal structure advice <input type="checkbox"/> Business planning	Assistance Provided 1. Referred to Sustainable Futures: Social Enterprise Unit 2. <i>Ongoing support</i>	Current Outcome(s)
20	Group / Organisation IFTIIN Somalian Welfare Status Constituted volunteer group Primary Activity Centre based Somalian welfare support Wards Covered Chapel Allerton	No of Mtgs 5	Assistance Requested <input type="checkbox"/> Pilot job-search programme <input type="checkbox"/> Promotional open day <input type="checkbox"/> Centre security upgrade <input type="checkbox"/> Relocation assistance	Assistance Provided 1. Development statement 2. Relocation statement 3. Relocation assistance 4. Referred to Sustainable Futures: Social Enterprise Unit 5. K-Fund assistance 6. <i>Ongoing support</i>	Current Outcome(s) i. K-Fund grant: £4,570 6-Mths Monitoring: May07
21	Group / Organisation Zimbabwe Education Trust Status Company Charity Primary Activity Educational scholarships Wards Covered Chapel Allerton	No of Mtgs 11	Assistance Requested <input type="checkbox"/> Development planning <input type="checkbox"/> Draft consultant's brief <input type="checkbox"/> Annual fundraising	Assistance Provided 1. Planning advice 2. Draft consultant's brief 3. Referral to RtC for specialist business planning / fundraising 4. <i>Ongoing support</i>	Current Outcome(s) i. Consultant's brief
22	Group / Organisation MENA Status Constituted group Primary Activity Elderly welfare support Wards Covered Moortown & Chapel Allerton	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Development Planning <input type="checkbox"/> Exit strategy <input type="checkbox"/> Funding	Assistance Provided 1. K-Fund Pack 2. Large WBF Pack 3. <i>Ongoing support</i>	Current Outcome(s)

23.	Group / Organisation Community Highlights Status Volunteer group Primary Activity Newsprint media Wards Covered All	No of Mtgs 2	Assistance Requested <input type="checkbox"/> Development funding <input type="checkbox"/> Equipment funding	Assistance Provided 1. Media-Alliance membership referral 2. K-Fund Application Pack 3. <i>Ongoing support</i>	Current Outcome(s) i. Alliance membership
24.	Group / Organisation Chapeltown Young People's 10-2 Club Status Constituted group Primary Activity Youth work Wards Covered Chapel Allerton	No of Mtgs 3	Assistance Requested <input type="checkbox"/> Office Policies	Assistance Provided 1. 16 Policy or statement drafts 2. <i>Ongoing support</i>	Current Outcome(s) i. Policies adopted
25.	Group / Organisation The Leeds Tapestry Status Not established Primary Activity Exhibitions Wards Covered All	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Relocation advice <input type="checkbox"/> Annual core funding <input type="checkbox"/> Funding strategy	Assistance Provided 1. Planning advice 2. <i>Ongoing support</i>	Current Outcome(s)
26.	Group / Organisation African Women United Status Volunteer group Primary Activity Women's self-help Wards Covered Chapel Allerton, Gipton & Harehills	No of Mtgs 2	Assistance Requested <input type="checkbox"/> Start-up funding <input type="checkbox"/> Banking <input type="checkbox"/> Constitution <input type="checkbox"/> Stationery pack <input type="checkbox"/> Office policies	Assistance Provided 1. Planning advice 2. Dev Statement proforma 3. Constitution draft 4. Equal Opps Policy model 5. <i>Ongoing support</i>	Current Outcome(s)

27	Group / Organisation LNEH Tenants & Residents Groups Status N/A Primary Activity Neighbourhood issues Wards Covered All	No of Mtgs 4	Assistance Requested <input type="checkbox"/> FunderFinder tutoring	Assistance Provided 1. Facilitated 1-day funding training for TRAs 2. Facilitated 1-day funding training ALMO Community Staff	Current Outcome(s) i. 6 TRA groups trained ii. 8 LNEH staff trained
28	Group / Organisation Barbados Association Status Charity Primary Activity Welfare support Wards Covered All	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Development planning <input type="checkbox"/> Funding	Assistance Provided 1. (Still to meet)	Current Outcome(s)
29	Group / Organisation Browning House Status Charity Company Primary Activity Young mothers hostel Wards Covered All	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Capital (CCTV) fundraising	Assistance Provided 1. Recommended local traders 2. Referred to NE Area Coordinator & IMPACT Partnership	Current Outcome(s) i. tbc
30	Group / Organisation Elmete Youth Group Status Statutory provision Primary Activity Youth work Wards Covered Roundhay	No of Mtgs 2	Assistance Requested <input type="checkbox"/> Independent legal structure	Assistance Provided 1. Planning advice 2. <i>Ongoing support</i>	Current Outcome(s)

31.	<p>Group / Organisation Chapeltown Community Centre Action Group</p> <p>Status Community Action Group</p> <p>Primary Activity Community action</p> <p>Wards Covered Chapel Allerton</p>	<p>No of Mtgs 2</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Feasibility funding 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. K-Fund application assistance 2. Monthly funding digests 3. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <ol style="list-style-type: none"> i. Unsuccessful K-Fund application
32.	<p>Group / Organisation Oakwood Baby & Toddlers Group</p> <p>Status tbc</p> <p>Primary Activity Child care</p> <p>Wards Covered Roundhay</p>	<p>No of Mtgs 0</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Small Capital fundraising 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Monthly funding digests 2. <i>Ongoing support</i> 	<p>Current Outcome(s)</p>
33.	<p>Group / Organisation Leeds Zimbabwe Cultural Organisation</p> <p>Status Constituted volunteer group</p> <p>Primary Activity Providing welfare / support to young Zimbabweans</p> <p>Wards Covered All</p>	<p>No of Mtgs 3</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Shared office start-up <input type="checkbox"/> Committee training <input type="checkbox"/> Resident Zimbabwean needs survey <input type="checkbox"/> Publicity <input type="checkbox"/> Project funding 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Development advice 2. Budgeting 3. Draft constitution 4. K-Fund application assistance 5. Referred to Sustainable Futures: Social Enterprise Unit 6. <i>On-going support</i> 	<p>Current Outcome(s)</p> <ol style="list-style-type: none"> i. K-Fund grant: £4,642.95 <p>6-Mths Monitoring: May07</p>
34.	<p>Group / Organisation Library Group</p> <p>Status Informal partnership</p> <p>Primary Activity Garden activity development</p> <p>Wards Covered</p>	<p>No of Mtgs 9</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Development funding <input type="checkbox"/> Volunteer team development <input type="checkbox"/> Publicity <input type="checkbox"/> Chess features 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Development advice 2. Fundraising 3. Public launch arrangements 	<p>Current Outcome(s)</p> <ol style="list-style-type: none"> i. Sponsorships: £2,265 ii. Small grants: £500 iii. June 06 public launch

	Chapel Allerton			4. <i>Ongoing support</i>	
35	Group / Organisation Baker Brown Status Social Enterprise start-up Primary Activity Community Bakery Wards Covered Chapel Allerton	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Planning advice <input type="checkbox"/> Legal status <input type="checkbox"/> Funding	Assistance Provided 1. Planning advice 2. Social enterprise advice 3. <i>Ongoing support</i>	Current Outcome(s)
36	Group / Organisation Open Door Status tbc Primary Activity Youth & Community work Wards Covered Moortown & Roundhay	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Funding leads	Assistance Provided 1. Funding digests 2. <i>Ongoing support</i>	Current Outcome(s)
37	Group / Organisation 3 Churches project Status tbc Primary Activity tbc Wards Covered Moortown & Chapel Allerton	No of Mtgs 0	Assistance Requested <input type="checkbox"/> tbc	Assistance Provided 1. <i>(Still to meet)</i>	Current Outcome(s)
38	Group / Organisation African Heritage Trust Status Company Ltd by Guarantee Primary Activity African groups networking Wards Covered All	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Brochure <input type="checkbox"/> Project funding	Assistance Provided 1. Funding advice (Community Cohesion) 2. <i>Ongoing support</i>	Current Outcome(s)

39	Group / Organisation Pinnacle of Light Status Artist Primary Activity Arts Wards Covered Chapel Allerton	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Proposal advice <input type="checkbox"/> Partners	Assistance Provided 1. Proposal review 2. Potential partner 3. <i>Ongoing support</i>	Current Outcome(s)
40	Group / Organisation Chapeltown TRA Status Constituted TRA Primary Activity Neighbourhood issues Wards Covered Chapel Allerton	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Community Partnerships	Assistance Provided 1. Potential partner 2. <i>Ongoing support</i>	Current Outcome(s) i. One partnership
41	Group / Organisation Roscoe Nursery Status Re-start Primary Activity Child care Wards Covered Chapel Allerton	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Management structure <input type="checkbox"/> Planning advice <input type="checkbox"/> Funding	Assistance Provided 1. Planning advice 2. Sustainable Futures: social enterprise referral 3. K-Fund Application Pack 4. Funding digests 5. <i>Ongoing support</i>	Current Outcome(s)
42	Group / Organisation North Leeds Cricket Club Status tbc Primary Activity Cricket Wards Covered Roundhay	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Capital funding	Assistance Provided 1. Specific funding leads 2. Funding advice 3. <i>Ongoing support</i>	Current Outcome(s)

43.	<p>Group / Organisation Moortown Rugby Union FC</p> <p>Status tbc</p> <p>Primary Activity Rugby</p> <p>Wards Covered All</p>	<p>No of Mtgs 0</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Capital funding <input type="checkbox"/> Planning advice 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Specific funding digests 2. Small & Large Wellbeing Fund Packs 3. <i>Ongoing support</i> 	<p>Current Outcome(s)</p>
44.	<p>Group / Organisation ROOOTS Team</p> <p>Status Constituted voluntary group</p> <p>Primary Activity Delivering paid issues based training consultancies</p> <p>Wards Covered Chapel Allerton</p>	<p>No of Mtgs 2</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Agree legal structure away from sponsors: People in Action <input type="checkbox"/> Register group in own right 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. K-Fund application assistance 2. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <p>i. K-Fund grant: £890</p> <p>6-Mths Monitoring: Jan07</p>
45.	<p>Group / Organisation African Curriculum Development Association</p> <p>Status Constituted volunteer group</p> <p>Primary Activity Curriculum development and publishing group</p> <p>Wards Covered All</p>	<p>No of Mtgs 6</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Create local groups' alliance <input type="checkbox"/> Develop synergies / efficiencies <input type="checkbox"/> Explore social enterprise options 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Budgeting 2. K-Fund application assistance 3. Consultant brief 4. Alliance development 5. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <p>i. K-Fund grant: £2,125</p> <p>6-Mths Monitoring: Jan07</p>
46.	<p>Group / Organisation Chapeltown Community Driving School</p> <p>Status Constituted volunteer group</p> <p>Primary Activity Providing driving lessons as self-development opportunity for young people</p> <p>Wards Covered</p>	<p>No of Mtgs 3</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Fund increased support hours <input type="checkbox"/> Sustainable funding strategy 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. K-Fund application assistance 2. Fundraising strategy advice 3. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <p>i. K-Fund grant: £4,000</p> <p>6-Mths Monitoring: Mar07</p>

	Chapel Allerton				
47	Group / Organisation Potternewton Heights TRA Status TRA Primary Activity Neighbourhood issues Wards Covered Chapel Allerton	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Project funding	Assistance Provided 1. Funding digests 2. <i>Ongoing support</i>	Current Outcome(s)
48	Group / Organisation The DOJO Status Constituted volunteer group Primary Activity Gym based, providing exercise classes to all ages Wards Covered All	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Increase membership <input type="checkbox"/> Update facilities <input type="checkbox"/> Establish social enterprise <input type="checkbox"/> Capacity build administration <input type="checkbox"/> Develop publicity	Assistance Provided 1. Business advice 2. K-Fund application assistance 3. Sustainable Futures: social enterprise referral 4. <i>Ongoing support</i>	Current Outcome(s) i. K-Fund grant: £3,959 6-Mths Monitoring: May07
49	Group / Organisation Southern & Central African Solidarity Action Status Constituted volunteer group Primary Activity French speaking African welfare group Wards Covered All	No of Mtgs 2	Assistance Requested <input type="checkbox"/> 6-months capacity building programme	Assistance Provided 1. Development advice 2. Budgeting 3. Referral to WYCAS 4. K-Fund application assistance 5. <i>Ongoing support</i>	Current Outcome(s) i. K-Fund grant: £4,868 6-Mths Monitoring: May07
50	Group / Organisation Phillip's Foods Status Social Enterprise start-up Primary Activity ReadyMade Foods Wards Covered Chapel Allerton	No of Mtgs 1	Assistance Requested <input type="checkbox"/> 12-month pilot planning advice <input type="checkbox"/> Legal structures <input type="checkbox"/> Funding	Assistance Provided 1. Social enterprise advice 2. Action planning 3. <i>Ongoing support</i>	Current Outcome(s)
	Total Meetings	109	Total funds levered including grant & donations	£48,500.00	

		Total K-Fund Grants Distributed	£37,850.00
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Appendix 2 – Letter Copy



**Neighbourhoods and Housing Department
North East Leeds Area Management Team
Rory Barke, Area Manager**

Host Media Centre
21 Savile Mount
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LS7 3HZ

Project Manager

Leeds LS

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Ref : A
Date: 9th December 2006

Dear ,

Your Funding Needs

I am writing to you to update myself on your real and potential funding needs for the new financial year 2007/8, with a view to prioritising clients from both the Moortown and Roundhay wards which are under-represented in my client caseload.

Please do not hesitate to contact me directly by phone or email to arrange any urgent appointments you may wish to make for assistance with funding advice, funding sources or indeed, with advice on practical form filling.

I would also like to draw your attention to online fundraising resources such as www.grantsonline.org.uk which you can access directly from your PC and interrogate for likely grant sources for your organisation. Grantsonline is easy to use with a little practice. Many libraries and organisations such as Leeds VOICE, Voluntary Action –Leeds, RtC and Leeds North East Homes office have online fundraising tools installed on their PCs, in particular the popular [FunderFinder](#) programme which can be accessed by appointment by groups and individuals from the north east community. Support staff are also available at these venues to assist you with fundraising online.

Since June this year, I have also been emailing out a funding-digest gathered from the internet and other sources. I enclose a copy here for your perusal.

Once again, do let me hear from you if you have an urgent need.

**With Seasons Greetings & Best
Wishes for the New Year.**

Yours sincerely

Paul Auber

**Paul Auber
ADVICE & FUNDING OFFICER
NORTH EAST AREA MANAGEMENT TEAM –REGENERATION**

Appendix 3 – Grants & Funding Advice Client Survey Returns

Respondent	(a) Wards	(b) Have you met with the Grants & Funding Advisor yet? If yes, approximately when?	(c) Do you still need to speak to the Grants & Funding Advisor?	(d) Has the Advisor responded promptly with written records of meetings and actions?	(e) Were any funds raised with advice or assistance from the Advisor? If yes, state amount / source?	(f) Has any business planning been carried out with the assistance of the Advisor?	(g) Has the Advisor provided your organisation with policy documents / templates? If yes, state which.	(h) As a result of meeting the Advisor, is your group considering any social enterprise activities?	(i) Please comment on any other assistance provided by the Advisor?	(j) Rate any assistance provided by the Advisor from 1 – 5, with 5 being the highest, and add any additional comments you wish to make.
1. Neighbourhood Learning Project	ChapelAllerton & Harehills	No	No	Yes	n/a	n/a	n/a	n/a	n/a	(4): Query was dealt with promptly & efficiently on behalf of a 3 rd party
2. Leeds Black Elders Association	NE Wards	Yes	Yes	Yes	No	Yes	No	Yes	-	(5)
3. Northside Music Project	NE Wards	Yes / 3-months ago	Still looking to further establish org.	Within 2-days	We are still working on a funding strategy	This is work in progress	No	Yes	-	(4)
4. African Curriculum Development Association	NE O2	Yes	Yes	Yes	£2,125 K-Fund	No	No	Yes / We are planning a series of meetings to create an alliance of local print-media interests	-	(5): With the help of the Advisor we were able to clarify our aims & focus on collective practical future plans.
5. Twelve Gates		No	No / Not at this time	n/a	n/a	n/a	No	Not at this time	n/a	n/a
6. Vietnamese Elderly Group	All	Yes	Yes	Yes	No	No	No	No	Given good advice but	(3)

									found it difficult to accomplish	
7. Oakwood Baby & Toddler Group	LS8	Yes	-	-	-	-	-	-	-	-

Respondent	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
8. African Women United	-	Yes / 03.07.06	Yes / For other advice	Yes	No	No	No	Yes	We wish to receive more assistance	(3): We didn't receive any response to request made.
9. College of Chinese Physical Education	All	No	Yes / Would welcome a meeting to discuss our needs	n/a	n/a	n/a	n/a	n/a	n/a	n/a
10. Mahlabezulu Group	All	Yes	Yes	Yes	Yes / £4,642.95 K-Fund	Yes	Yes / Constitution	No	Funds & Business Planning	(4)
11. Iftiin Welfare Association	-	Yes	Yes	Yes	Yes / £4,570 K-Fund	Yes	No	Yes / Somalian Café	With completing K-Fund & Connexions application	(4)
12. Leeds Involvement Project	All	No	Possibly for July 07 on	n/a	n/a	n/a	n/a	n/a	-	-
13. Chapeltown Community Nursery	Chapel Allerton	No	Yes	No / Advisor did not respond to emails / phone calls	n/a	No	No	n/a	-	(0)
14. The Zone Youth Club	NE Wards	No / Did not know the service was available	Yes / Would like to make an appointment	n/a	n/a	n/a	n/a	n/a	n/a	n/a
15. MAE Care	Moortown Alwoodley Shadwell	Yes / 3 of us had a frank meeting some months ago	No	Don't recall	No	No	No	We are considering a membership subscription but this isn't as a result of the meeting	-	(1): It was clear to all at the meeting that there was little if anything that the advisor could do for

										our organisation's current needs
16. Milun Women's Centre	-	Yes / We had several lengthy meetings during March – June 06	Yes	Yes / Helped us write several job descriptions and a budget LCC (£47k)	LCC Transitional funding (£47K) & £2,657.60 K-Fund	Yes	Yes / Implementing a charging policy	Yes	We were given invaluable advice & assistance at a very crucial time	(5) Always available to offer constructive advice and assistance

Respondent	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
17. Moor Allerton Community Association	-	No	Yes / Not asked yet but will do	n/a	n/a	n/a	n/a	n/a	n/a	n/a
18. Leeds Giving Voice	Leeds Wide	April 06	Yes	Yes	No	No	K-Fund docs	No	Looking forward to meeting	4
19. ROOOTS	Chapel Allerton	Yes	Yes	Yes	K-Fund £890	No	No	Yes	-	4
20. Beechtree Steiner Initiative	Meanwood	Yes	Yes	Yes	No	No	No	Yes	We were encouraged to apply for funding even though we questioned our eligibility. We were declined because we were ineligible. We therefore feel slightly misled. We did however appreciate our meeting and the advice provided.	4